

**MINUTES**  
**UUFH BOARD OF TRUSTEES MEETING**  
NOVEMBER 15, 2010

The meeting was called to order at 7:35 PM.

**Present:** Jennifer Sappell (President), Bill Houck (Vice President), Royal Forest (Secretary), Kathryn Johnson (Treasurer), Gerald Moss, Maria Nielsen, Linda Paul-Elem, David Sussman, Scott Yanuck (Trustees), Rev. Paul Ratzlaff (Minister)  
**Guest:** Kristina Heinemann      **Absent:** Carolyn Freud (DRE)

**Minister's Report**

The full report is attached. Paul added that the invitation to an open house at the mosque in Bay Shore is from the same one some of us visited a few years ago, and that it is important to show support for them at this time.

**Religious Educator's Report**

Carolyn's report, attached, was presented *in absentia* due to family illness. Jennifer added information about children's events being developed for the Services Auction. She explained the need for Board members to help the high school students supervise the children that evening.

**President's Report**

The full report is attached. In response to the Board's desire to have a thread that reinforces our mission and that would tie together diverse services in Paul's absence, Richard Hyman and Maria Nielsen are developing a song that might be used at the start of Sunday services.

Sue McGovern will be in charge of the blood drive in honor of Joan McWade that is being planned for Feb. 26 at the Fellowship.

**Vice President's Report**

Full report attached. The heating system is in. Before final payment a few things need to be taken care of. There is a little delay with the rest of the glass for the front door. Payment for the Peace Pole was discussed. Kathryn said the Finance Committee will make a recommendation to the Board for a variety of fundraising policies currently under consideration.

**Treasurer's Report**

Full report attached. Discussion followed about possible ways to fund Beyond Our Walls. There will be a forum for the congregation on this subject on January 9, 2011, and a congregational meeting to vote on the three possible methods on Feb. 6.

**ACTION ITEMS**

- Linda moved to accept the minutes of the October 18 Board meeting. The motion was seconded and passed.

**INFORMATION UPDATES**

Minister's Sabbatical Task Force—A pamphlet is being prepared. Pastoral Care and Sunday Program Committees are fully scheduled for the time Paul is away. Jennifer asked that the Sunday Program schedule be accessible to all as a Google document. Paul will speak to Genevieve, our Office Administrator about it.

Paul's contract ends June 30, 2012. An interim minister will begin in August of 2012 for a term of at least one year. Candidating week would occur in the spring of 2013, and the fall of '13 could see a new Minister. Paul noted that the current UUA trend is toward interim terms of two years while the search for a settled minister goes on.

Royal is working on the Board basket for the Services Auction.

Scott asked about the current progress of Green Sanctuary status for the Fellowship. Bill replied that a proposal needs to be developed. Several aspects were accomplished in the past by an earlier task force. Ceiling fans in the Main Hall were not done. The Board agreed that the project warranted investigation and that minimal funding (in the range of \$100) to begin the Green Sanctuary application process would be available.

### **DISCUSSION ITEMS**

The possible tax status of our Sunday nursery baby sitters was discussed.

### **SAFETY AND SECURITY**

Gerald volunteered to plan a fire drill. He will also check existing first aid kits and obtain new ones if necessary.

### **LIVING OUR FAITH**

Kathryn will write about Frances in November, David about Zoe in December.

### **SECRETARY'S REMINDERS**

Royal first summarized her research on who is able to take positions for the Fellowship. Individuals can say they are members of the UUFH, but not that they represent it. A committee also can take a stand for that group, but not for the UUFH. If a phone call comes in for the Fellowship to take a stand, Paul, the President or another official must speak. For the UUFH to be stated to have a stand on an issue there must be a congregational vote.

Jennifer requested that this information be entered into the Policy Handbook.

After the Reminders, Paul asked that BOW and SPC be reminded that the collection at the M L King service goes to JTW. That will impact the Split Plate for the month.

### **DEEDS WELL DONE**

Linda will write to Peter Sepez for power washing the building and the Sam Phillips Garden, Jennifer to Kim Kayal for his many quiet ways of helping.

The meeting adjourned at 9:30 PM

Marilyn Kopp-Hecker, Scribe