

UUFH
Shared Ministry Position Description

Position Title: Pastoral Care Associates **Cluster:** Ministry

Purpose of Position/Description:

To fulfill UUFH mission of caring for one another, and to augment the minister's pastoral care

Responsibilities:

- Provide an empathetic presence to members and friends of the congregation during times of challenge and transition
- Work closely with the minister to assure that every congregant who needs pastoral care receives it
- Work in harmony with the Care Share Committee so that the ministry of presence supplements their direct service ministry to congregants
- During minister's vacation, provide a week of being the primary contact in case of emergency.

When is this ministry performed/Amount of time required:

Amount of time varies according to need for specific congregant needs. Pastoral Care Associates volunteer to take on responsibilities as able.

Qualifications:

- An empathetic member of the congregation
- Someone who is able to listen without judgment
- Respect for privacy of members and friends
- Self-awareness and ability to "maintain boundaries"

Responsible To:

Minister, Pastoral Care Coordinator

Training Provided:

Guidelines, and on the job

Support Provided:

Minister, other Pastoral Care Associates

Board-Appointed?

No

Length of Commitment (or Term if Board-Appointed):

Two years (renewable)

Benefits:

Personal satisfaction of knowing that you have made a positive contribution to the well-being of a person going through a difficult time.

Prepared by:

Approved by BOT on: [date]