

UUFH BOARD OF TRUSTEES
February 15, 2010
Board Business Meeting

Present: Paul Ratzlaff, Jennifer Sappell, Ken Buley Neumar, Dorothy Burns, Kathryn Johnson, Marc Leopold, Conference Call - Maria Nielsen

Absent: Gerald Moss, Linda Paul Elem, DRE on Sabbatical

Special Agenda Item - Capital Repairs and Improvements.
(See attached Minutes from Capital Repairs and Improvements meeting 1/19/10).

\$500,000 to do all repairs. Questions: Who will lead us through the process of decision making? Master Planning Task Force could help. We need someone as Project Manager.

What are the priorities? And what would just be nice to have? There is \$57,000 in reserve including the \$10,000 Social Hall gift and Wish Gift monies. \$10,000 can be used for heating repairs. Leaks are a priority, then the heat. Chimneys are a hazard but are historical.

The building Cluster Coordinator would have a role in organizing this project. Who recruits the team? Jen, Maria will talk to see who would be some good people to be on the task force. There are resources within the Congregation. Castle Care needs guidance on what to move ahead on and what to wait on. Heating, cottage, door in foyer and roof have all been moving forward.

Cottage - Roof, walls, windows ceilings all need repair. Jen, Paul, Maria will talk to Ben Testa, Part of the Master Planning Task Force, about reviving the Task Force and also getting new people. Ginny may go forward to get bids on heating. Cottage needs to be assessed to see if it's worth the \$\$\$ to repair.

Foyer - ready to go - under \$10,000. Go ahead with doors - authorize Castle Care to do this. Will have to ask for donations. Already have \$6,000 from wish list \$\$\$.

What's the next step after the roof is fixed? Castle Care should have a plan for the April Congregational meeting (with Task Force and Board Recommendations). Task Force should be seeded with Castle Care members. Ben Testa, Reba, Ginny, Susan Peters, Jim Thomas. Paul should be kept informed. Plan should be in place by April or June Cong. mtg.

MOTION: The Board Authorizes Castle Care Committee to go forward with renovation of front door and foyer using wish list funds. Any additional monies will be asked for after the March 15, 2010 Pledge Kickoff. Total not to exceed \$20,000. Castle Care will run their own campaign. Board will inform Castle Care of creation of Task Force charged with the responsibility of deferred maintenance of renovations.

Ken made motion, Dorothy 2nd. Carried.

JANUARY minutes - Motion to accept made by Jennifer, 2nd by Marc. Carried.

Reports

- Minister - See attached
- Vice President - See attached
- Treasurer - See attached. Finished last year's pledges. Endowment \$30,000 in hole till possibly 2012. Need Table Captains for Souper Sunday.

INFO Updates

- Nominating Committee - met 2/14/10 Alex Wolff is convener. Liz Koehn will serve for Larry Chorowski. MOTION: replace Larry Chorowski with with Liz Koehn till 6/30/10. Jennifer made Motion, 2nd by Marc. Carried.
- CCC meets 2/16/10
- Grant Writing Process - Ken. Needs assessment. Who decides what the need is? How do we search for grants? Do we see what's available, or search for our specific needs? Who will write? Who will follow through? Grant Comm. in clusters. (see attached) Ken and Jenn will discuss.
- AED - Questions. Decisions needed on which to purchase. They go from \$1500. to \$6,000. Who will be responsible for equipment and volunteers? Red Cross won't recommend any brands. Fire Dept. won't either. Maybe Don Reinauer or Matt Barish? Lee Kurfist or Cathi Zillman? We need to: 1. Recommend brands, 2. Keep a team. Who will take this on?
- Workshop Series - Application went in. Need a membership person.
- RE Sabbatical - Going well. Good teacher appreciation lunch.
- Need Trustee Greeters for Sundays - Dorothy will do 2/20/10

Discussion Items

- "Living Our Principles" Beacon Articles - February - Kathryn will talk with Marilyn Kopp Hecker for next Beacon. March - the Hoaks and their work on the League of Women Voters. Linda will write.

NEW Business

- Letter from COCM - (see Attached) Letter to COCM - Less emphasis on COCM's job and more on Publicity Committee. Jennifer will write.

Secretary's Reminders -

1. Memo to bylaw committee for proposed amendments - Jennifer will write
2. Announcements in Beacon for Upcoming GA - Dorothy will do.
3. Nominations for district awards - Gerald will do.
4. Nominations for Unsung Hero award - Jen will remind committee
5. Evaluate CSA - Kathryn will do.
6. Parish Poll - done. Move this reminder to November.
7. Beacon article on "Requests for your Money" - Kathryn will discuss with Canvass about when to appear in Beacon
8. Remind Personnel Comm. about evaluations due in March. In Process Dorothy is liaison.
9. Annual meeting announcements in Beacon - Dorothy will do.
10. Annual Reports due from Committees. Jennifer will do.
11. Nominations for elected offices must appear in Beacon. Dorothy will do.
12. Beacon Article on Additional Nominations
13. Beacon Article on Limited Funds for delegates to GA. Kathryn will check it out and let Dorothy know for a Beacon Article.

St. Baldrick's wants to set up a fundraising Table for donations in Social Hall after Services. Zoe is Sunday Morning Cluster Coordinator. They will check with her.

- DEEDS WELL DONE - David Yens for Sound. Ken will write. Reba - Marc will write. Ginny - Kathryn will write.
- Spiritual Directions Meeting for February - JTW?

Adjourned,
Respectfully Submitted,
gerri Farrell, Scribe