

April UUFH Board of Trustees Meeting Minutes 4/19/10

Present: Paul Ratzlaff, Jen Sappell, Maria Nielsen, Ken Buley-Neumar, Kathryn Johnson, Dorothy Burns, Linda Paul Elem, Marc Leopold
Absent: Gerald Moss (on leave til June), Carolyn Freud (on Sabbatical)

Guests: Incoming Board Members: Royal Forest, Bill Houck
Guest: Johanna Leopold. To deliver Evaluations

Special Agenda Item: Presentation of COCM Minister's Evaluation by Johanna Leopold and Addendum by Jen Sappell. Evaluation was read by Johanna. Evaluation is meant to reflect how Minister forwards the mission of the UUFH. Evaluation was completed and copies returned to Johanna.

March Minutes: Jennifer Made motion to approve. Linda 2nd. Carried.
Corrections made.

Reports:

- Minister: See Attached. Paul is hopeful UUFH will register with LILI. Long Island Leadership Institute.
- Vice President: See Attached. 2 delegates are going to District Meeting in Morristown.
- Nominating Committee: See Attached Slate. Perhaps one incoming nominee can fill in empty Trustee chair until June 30th when Scott Yanuck assumes his position.
- Treasurer: See Attached and Heating cost addendum. Budget in process. Cottage vacant and repairs are being made. Won't have to go into reserves for repairs. Working with Frank Towne on Cong. Mtg Proposal on Heating repairs.

Heaters cost \$31,000 in maintenance in less than 5 years. May need more bids than only Flynn Air. We have 2 more.

- Proposal - to take to Cong. See Attached. Some feel we should seek one more bid to compare itemized contract to another bidder. Bill knows someone who works on old historic structures who could examine what we need and assure us that the bid is doable.

MOTION: To approve the expenditure of up to \$60,000 for main building for a new heating system for UUFH excluding the main hall. Motion made by Kathryn. 2nd by Ken. Carried.

ACTION ITEMS

- Building use task Force needs Board approval. Kathryn will assemble BUTF. Members to Approve: Geri Leon, and Ben Testa.

Discussion Items

- Maria will write an Annual Report of the Board. Asks Trustees to send anything they want to input to Maria before May 10th.
- Journey Towards Wholeness Goal Request: Anti racism, Multiculturalism, Anti oppression should be a Board goal. Next year a service and a workshop. JTW to host an event with Board to continue conversation. Will

put on Board agenda. This is part of the Jusst Change Consultancy. Funds will come from that.

- Growth and Vitality Workshop - Goals and timeline excellent. Want to involve more and new people. Oct 8 and 9. It is a 3 year commitment. We are giving bookmarks, Promoting Stillpoint, Social Justice Council and support of Digital Marketing.
- Beacon Article on Living Our Principles - Ken to write about Nancy Hume.
- Cottage - Realtor is alerted.
- Deeds Well Done - Jan Brenner for HIHI. Linda will write. Joan Caly for Canvass. Marc will write. Castle Care: Ken will write.

Secretary 's Reminders -

- Plan Board Retreat - done
- Invite Canvass to Budget Mtg. - done
- Newly elected Board members invited to Board Meetings - done
- Review all Rentals - Kathryn in on it.
- Ga Articles in Beacon - Dorothy is doing this
- Orientation for New Board Members - done
- Finance to send tentative Budget to Board for perusal. Kathryn will do. First meeting in May
- 2nd May Board mtg. - Finalize Budget
- Recruit new scribe - New president's job
- Review Calendar
- Unsung Hero - Gerald is doing.

Board Retreat - Last Saturday in August.

ByLaw Review - Marc Leopold.

- Section 4.1 - Concept of leave of absence.
- Section 4.2 - Word clean up
- 4.3 - Legitimize teleconference technology.
- Section 6 - Nominations and elections
- 6.2 - Suggestion - timing schedule change
- 8.1 - Rewording
- 8.2 - Revised mandate for personnel committee.
- 9.1 - cleanup of wording SEE ATTACHED FOR COMPLETE BYLAW CHANGES

Agenda for Congregational Meeting - Elections, Heating Proposal information.

Closed Door Session : Salary discussion and decisions.

Adjourned

Respectfully submitted,
Gerri Farrell
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